

SELF TAPING INSTRUCTIONS

Thank you for agreeing to self tape for this project. Please read the below instructions carefully.

1. READER

In almost all circumstances, the sides you will be sent will include dialogue for other roles. Please ensure that you have a friend / family member / other actor behind the camera. They should read all the dialogue marked for other roles, unless expressly stated. This allows you time to react to the content of the scene and gives us more time to see you. The reader should endeavour to mirror a casting director, and be sure not to detract from your performance. Under no circumstances should the reader speak any of the stage directions.

2. SHOOTING

To give yourself every advantage, please ensure you shoot against a plain backdrop or wall. Mirroring as best you can a studio set up. Make sure to shoot in daylight hours or with plenty of lighting.

Tapes should be shot at a close head and shoulders angle. Illustrated below.



As in a studio setting, do not look down the barrel of the camera. Endeavour to place your eye-line slightly to one side of the camera, keeping your shoulders square on to the camera. It might help to place your reader behind, and to one side, of the camera. That way you have something to focus on.

If you have been sent more than one scene to tape, these should be shot separately. (Stop and re-start recording between each scene - rather than running the scenes as continuous action). The beginning and end of each scene will be marked clearly on the sides.

Do feel free to send more than one option for each scene. Often, you might wish to attempt a different variation of the same scene – altering your performance slightly each time. We value the choice of which takes to send onto producers and directors. So do feel free to do so.

3. SLATE

Please be sure to include a slate with your tapes. This is a close-up of your face followed by a pan out to show us the full length of your body. At this moment, please state your name

and height to the camera and if you are a child, please also give your age. Examples of what we need to see are below.



4. EDITING

If you are asked to tape more than one scene, or have taped multiple variations of the same scene – these must be sent as individual clips.

As when sending a document, each clip or file must be labelled clearly.

Our preference is as follows –

YOUR NAME – ROLE – SCENE 1 TAKE 1

YOUR NAME – ROLE – SCENE 1 TAKE 2

YOUR NAME – ROLE – SCENE 2

YOUR NAME – ROLE – SLATE – YOUR HEIGHT (AND AGE IF A CHILD)

e.g LILY JAMES – CINDERELLA – SLATE – 5'7"

e.g. LILY JAMES – CINDERELLA – SLATE – 4'3", AGE 7

5. SENDING

Please ensure you send tapes to us / your agent as **downloadable** clips. This allows us to re-upload them to a secure platform where they will be watched by the director and producers.

Please send your clips to your agent / us directly via any of the following platforms:

Private Vimeo Link – protected by a password, WeTransfer, HighTail or Dropbox Link.

If you are struggling, please feel free to be in touch with us. Equally, if you do not live in London or find yourself regularly self taping, reasonably priced studio lights and backdrops are available on Amazon, should you wish to make an investment. We feel they make a huge difference to the quality of tapes.

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Thank you again for taking the time to tape!

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